



Participation rules – rev. 10 October 2023

1. Main glossary

- a) **Authors:** Experts who respond to the Call for abstracts and submitting papers.
- b) **Congress:** The event organized on the date indicated in the General provisions.
- c) **Organizer:** The subject who organizes the Congress.
- d) **Participants:** All the people who, after registration, participate in the Congress.
- e) **Scientific Committee:** Committee established by the Organizer, which is responsible for the acceptance of:
 - ✓ abstracts,
 - ✓ papers for Congress proceedings online publication,
 - ✓ oral presentations in the Congress,
 - ✓ papers proposed for publication in international scientific journals.

2. General provisions

- a) **The 1st Smart cities, towns, rural and mountain villages international Congress** will take place in presence in Pinerolo (To) – Italy on 21 November 2024. No remote connection from Congress location is provided. The Organizer reserves the right to hold the Congress through a digital platform if conditions of force majeure should make it necessary.
- b) The theme of the Congress is: **Smart strategies to mitigate causes and effects of climate change and to reduce the environmental footprint.**



- c) Topics on which the expert contributions of the Authors are required: **New building, urban, territorial and landscape design approaches to tackle climate change in smart cities, towns, rural and mountain villages according to the innovative AI and IoT applications.**
- d) The Congress is the final event through which the oral presentations, selected by the Scientific Committee, will be illustrated to the Congress participants. A limited selection of the approved papers may be proposed for publication in international scientific journals.
- e) The Congress Organizer is the Association **La.Pi.S.** (*Laboratorio Pinerolese per la città e il territorio Smart*) based in Pinerolo (TO) – Italy 10064, via Saluzzo 11 (laboratorio.pinerolese.smart@gmail.com).
- f) The official Internet website of the Congress is the La.Pi.S. website at the following address: http://www.laboratoriosmart.it/?page_id=1198 .
- g) The provisions of these Rules are binding upon all participants, they constitute an integral part of the Congress's application and the agreement for the participation in the Congress.
- h) The Organizer reserves the exclusive right to make amendments to the Rules (without altering the basic principles of the Congress), including the suspension or cancellation of the Congress. Changes in the Rules cannot infringe the rights acquired by the Authors and the Participants. The changes do not require justification.
- i) The Organizer reserves the right to modify the deadlines and the program by giving notice on the official website of the Congress. Modifications do not involve any charge by the Organiser.
- j) The Organizer reserves the right to use the contacts provided (email, telephone number, address, etc.) to send any information relating to the organization of the Conference.

3. Congress language

English is the official language of the Congress.

4. Deadlines

- a) Call for abstracts:
 - ✓ Publication: 14 October 2023,
 - ✓ Abstracts presentation: 15 January 2024,
- b) Scientific Committee constitution deadline: 30 October 2023,



- c) Abstracts acceptance by Scientific Committee: 29 February 2024,
- d) Papers submission: 30 April 2024,
- e) Papers acceptance, by the Scientific Committee, for Congress proceedings and oral presentations: 15 June 2024,
- f) Papers selection, by the Scientific Committee, for proposal publication in international scientific journals: 15 June 2024,
- g) Congress registration opening: 15 June 2024,
- h) Congress registration deadline: 31 July 2024,
- i) Press conference: October 2024 (date to be defined),
- j) Congress date: 21 November 2024. The Congress will take place in one day. During the morning and the afternoon sessions, the oral presentations selected by the Scientific Committee will be illustrated.

5. Call for abstracts

Abstracts will be submitted, by email (see the above address), to the Organiser using the forms:

- a) "Abstract__FAMILY NAME_La.Pi.S"
- b) "Contact details_Declaration__FAMILY NAME_La.Pi.S"

available on the Congress website in Word format.

Forms must be signed and saved in .pdf format according to the indications highlighted in red on the forms themselves.

The abstracts must clearly and exhaustively summarize the contents proposed for the articles, in compliance with the theme and the topics of the Congress.

6. Abstracts, papers, and oral presentations acceptance

Acceptance of abstracts, papers for Congress proceedings, oral presentations and papers proposed for publication in international scientific journals oversees the Scientific Committee. The Scientific Committee's judgment is final, and binding, it will be communicated to the Authors by the Organizer.

7. Contents of papers

The contents of papers must be in accordance with the Congress theme and topics indicated in the General provisions. The description of these contents should be explained by means of case studies, best practices, projects, scientific research, innovative proposals.



Replicability of experiences will be considered a preferential title in the evaluation phase of abstracts and papers.

Articles must be an original scientific/technical work and they must not have been previously published, presented, or under consideration for publication elsewhere.

Articles aimed at the commercial promotion of products will not be accepted.

The Organizer and the Scientific Committee are not responsible for any plagiarism or copyrights infringements.

8. Other information concerning papers and oral presentations

The Authors of the accepted abstracts will be provided with indications for the preparation of their papers. The Power Point templates for the articles admitted to the oral presentation will be sent according to the scheduled deadlines.

All accepted papers will be published online in the Congress proceedings.

A maximum of 10 (ten) papers, selected by the Scientific Committee among the accepted papers, will be admitted to the oral presentation.

If the Scientific Committee judges necessary to make clarifications, corrections, insights to improve the contents of the papers, the Authors are required to implement them.

9. Congress registration

Registration is open to all people who intend to participate in the Congress.

Congress registration will be opened and closed according to the scheduled deadlines through Eventbrite website. The registration address will be communicated on the Congress website as soon as available.

The registration applications will be accepted as long as there are available places.

Authors taking part in the Congress (with or without oral presentation) are not exempt from registration and payment of the registration fee.

Registration fee: 150 (One hundred fifty) Euro/person.

Reduced registration fee: The presentation of the abstracts by 15 December 2023 provides the right to reduce the payment registration fee to 100 (One hundred) Euro/person.

Registration is personal. Collective registrations are not foreseen.

Congress registration implies the complete knowledge and unconditional acceptance of these Rules.



10. Professional credit

Accreditation of training credits by Italian professional Associations is under verification.

The list of professional Associations that have agreed to recognize the credits will be published on the Congress website.

11. Personal data processing

In accordance with the “D.Lgs.” 196/2003, as amended by “D.Lgs.” 102/2018, and art. 13 of EU Regulation no. 2016/679, containing provisions for the protection of persons and other subjects regarding the processing of personal data, the Organizer informs the personal data provided will be processed in compliance with the aforementioned legislation and confidentiality obligations.

11.1. Data controller

The data Controller is La.Pi.S. in the person of its legal representative pro tempore: Mr. Luigi Pinchiaroglio.

11.2. Purpose of the treatment

The personal data provide are necessary for the fulfilment of the law, art. 13 of EU Regulation no. 2016/679.

11.3. Methods of treatment and conservation

The treatment will be carried out in an automated and/or manual form, in compliance with the provisions of “D.Lgs.” 196/2003 and subsequent amendments regarding security measures in compliance with the provisions of art. 29 GDPR 2016/679.

Personal data will be kept for the period necessary to achieve the purposes for which they are collected and processed.

11.4. Scope of communication and dissemination

La.Pi.S. informs that the data collected will never be disclosed and they will not be communicated or transferred without the explicit consent.



11.5. Special categories of personal data

According to articles 9 and 10 of EU Regulation no. 2016/679, data provided could be classified as "special categories of personal data". These categories of data may be processed by La.Pi.S. only with the free and explicit consent of the owner, expressed in writing.

11.6. Rights of the interested party

At any time, data's owner may exercise, according to articles 15 to 22 of EU Regulation no. 2016/679, the right to:

- a) request confirmation of the existence or otherwise of your personal data,
- b) obtain information about the purposes of the processing, the categories of personal data, the recipients, or categories of recipients to whom the personal data have been or will be communicated and, when possible, the retention period,
- c) obtain the rectification and cancellation of data,
- d) obtain the limitation of the treatment,
- e) obtain data portability, i.e., receive them from a data controller, in a structured format, commonly used and readable by an automatic device, and transmit them to another data controller without impediments,
- f) oppose the treatment at any time and in the case of treatment for direct marketing purposes,
- g) oppose an automated decision-making process relating to natural persons, including profiling,
- h) ask the data controller to access personal data and correct or cancel them or limit their processing or to oppose their processing, in addition to the right to data portability,
- i) withdraw the consent at any time without prejudice to the lawfulness of the treatment based on the consent given before the revocation,
- j) lodge a complaint with a supervisory authority.

Rights can be exercised by a written request sent to the data controller to the email addresses:

- a) laboratorio.pinerolese.smart@gmail.com,
- b) luigi.pinchiaroglio@gmail.com.